

Hotel Maintenance Manager

The Cambridge Suites Hotel, Sydney, is currently seeking a Hotel Maintenance Manager to care for our Hotel's infrastructure. This is a hands-on position responsible for leading a small capable team and for planning various renovation and repair projects.

This role requires an organized and proactive person who is familiar with basic electrical, plumbing, carpentry, drywall, etc. and knowledge of HVAC systems is essential. Commitment to Health & Safety standards are a must and your goal will be to ensure our Hotel premises are safe and functional for guests and employees alike. This role will also require developing new and maintaining existing relationships with outside contractors and service providers; negotiating sub-contract agreements (elevators, HVAC, snow removal, landscaping, etc.).

Other Requirements & Responsibilities:

- Proven experience and leadership skills in a maintenance management/supervisory role (preferably hotel).
- In-depth knowledge of Occupational Health & Safety Guidelines including matters concerning liability, insurance and investigation of incident claims.
- Experience in administrative processes and basic computer skills (maintaining budgets, expenses and activity logs, performance management, payroll).
- Ability to spot safety risks and address needs quickly to resolve emergency issues (e.g. power outages).
- Problem-solving aptitude
- Physical Ability: Under OH&S Guidelines, must be able to stand, walk, climb ladders, lift and/or move minor equipment/furniture, etc. while performing the duties of this job.
- Degree/Certificate from a recognized vocational or trades institution is preferred; equivalent experience would be considered.

If you feel you have the qualifications and experience to join our busy and professional team, then we'd love to hear from you! Apply today with your Resume and Covering letter outlining how your experience/education meet our requirements and demonstrate how your teamwork, time management skills, work ethic, interpersonal skills and superior customer service skills would fit with our team.