

CATERING OVERVIEW

Specialty Menus

The enclosed menus feature a selection of our most popular items. These are only suggestions, and our Chef would be delighted to arrange banquet menus to suit your particular requirements.

Guarantees

The catering office must be notified of the number of guests to be served 48 hours prior to the function. On weekends, we require a 72 hour guarantee. The hotel will provide service and seating for 5% over the guaranteed number for groups of 25 guests or more.

Beverages

All alcoholic beverages served in our function rooms, licensed by the N.S.L.C., must be provided by the Hotel. It is a policy, therefore, that alcoholic beverages cannot be brought into a function from outside sources, including all donated liquor. A \$25 charge will apply for glasses and ice set ups in Hospitality Rooms and Suites.

Credit Policy

Payment on all accounts is net 30 days. Clients requesting credit must allow three weeks for processing and establishing credit. For private parties, a 50% deposit is required at time of booking. The balance to be paid in full within one week following the function.

Audio Visual Requirements

Allow us to assist you with the planning of these details. Full details on pricing and specifications can be discussed with our sales department. Basic pricing is included with this package.

Food

Due to City and Provincial Health Regulations, Cambridge Suites does not allow clients to bring in food from an outside source. Cambridge Suites will be pleased to provide any specialty items requested.

Pricing

All prices quoted are subject to applicable taxes and 15% gratuity unless otherwise noted.

Cancellation Policy

Cancellation must be received at least 21 days in advance of the function date to avoid penalties. Cancellations received 15 to 21 days in advance are subject to a penalty of 25% of the meeting room rental fee. Cancellations received 8 to 14 days in advance are subject to a penalty of 100% of the meeting room rental fee. Cancellations received 0 to 7 days in advance are subject to a penalty of 100% of the meeting room rental fee plus 50% of the food and beverage costs. Should Cambridge Suites Sydney succeed in re-selling any function space reserved for your group, the cancellation fee will be reduced accordingly.

Overnight Accommodations

Cambridge Suites Sydney is pleased to offer special rates for your group. Room block arrangements and rooming list requirements can be discussed with our Meetings Coordinator.

Check In Time 3pm Check Out Time 1pm

Liability

Cambridge Suites reserves the right to inspect and control all private functions. Liability for damage to the premises will be charged accordingly. Cambridge Suites cannot assume responsibility for personal property and equipment brought into the banquet area. The Convenor agrees to reimburse Cambridge Suites for any damages done to any part of the Hotel premises or equipment which is caused by any person attending the function.



Halifax • Sydney • Toronto

380 Esplanade Sydney, Nova Scotia Canada B1P 1B1
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CAMBRIDGE SUITES HOTEL SYDNEY

To Meeting Planners

Thank you for considering the Cambridge Suites in Sydney for your function. Our Meetings Coordinator will work with you to ensure complete satisfaction, from room set-up to menu selection. From smaller settings with just a few participants to large stand up receptions of 100 the Cambridge Suites is the ideal location to hold your meeting, seminar or private dinner.

Accommodations

Each one of our 147 spacious suites is well appointed and designed for comfort. The living room features a microwave, fridge, coffee maker and dishes, a dining and work area, and a remote control television. The separate bedroom features a second bedside telephone, digital clock radio and private dressing area with spacious vanity and hair dryer.

Suite Categories

Studio Suite

This suite is complete with everything you require in one room, including a luxurious white bed and a pullout sofa in the living room area.

One-Bedroom Suite & Harbourview Suite

This is our most spacious suite offering a separate bedroom with either one king size or two double beds and a double pullout sofa in the living room.

Cambridge Gold

Cambridge Gold upgrades you to the ultimate Suite Experience. Enjoy a selection of luxurious offerings atop the spacious comfort and personalized service you expect from Cambridge Suites. Upgrades include: Double Duvet Bed with 300 Thread Count Linens, Evening Turndown with Chocolate and Bottled Water, Complimentary Hot Breakfast and Newspaper Delivery, Free Local & Collect Calling and Long Distance Access, Complimentary High Speed Internet, Plush Designer Bathrobe, Luxury Bath Amenities and Linens, Oversized Working Desk with Ergonomic Chair, Cordless Telephone and In-Suite Safe.

Executive Suite

Our new Executive Suite is the ultimate in function and design. It features a Master en-suite, meeting space separable by sliding French doors, boardroom table, 2 bathrooms, 2 sofa beds, LCD flat-screen television, DVD player and luxury bath amenities and linens.

Hotel Facilities

Our penthouse fitness center is complete with newly upgraded exercise equipment and sauna. A roof top sundeck offers a spectacular view of the city and barbecues are available for guests to enjoy. We also offer guest laundry service and complimentary grocery shopping service.

Breakfast

Start your day with a piping hot selection from our delectable breakfast menu in Goody's Café, located on the main lobby level. We are also pleased to provide a complimentary continental breakfast.

Restaurant

Goody's Café, Sydney's most popular eatery, is conveniently located off the hotel main lobby and offers a wide array of menu selections and daily specials for breakfast, lunch and dinner. The restaurant also caters to meeting room functions and offers in-suite dining service.

Parking

Parking is outdoor and is complimentary to all hotel guests.

Managers Reception

Each Wednesday, from 5:30 pm to 6:30 pm, we invite you to join us for a complimentary beverage and light snacks. Come and mingle with the management and other guests of the hotel in Club 380, located in the lobby area.



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MEETING ROOMS

• Celtic Room A & B	225.00
• Celtic Room A	115.00
• Celtic Room B	115.00

EQUIPMENT RENTALS

• Cambridge Smart IT Cart	\$200.00
All of your technology needs including: Computer Laptop, LCD/Video Projector, VCR and DVD Player, access to High Speed Internet and Overhead Projector.	
• Computer Laptop	\$150.00
• Computer Projector	\$125.00
• VCR/DVD	\$ 50.00
• Overhead Projector	\$ 40.00
• White Boards	\$ 10.00
• Additional Projection Screens	\$ 10.00
• Flip Charts and Assorted Markers	\$ 10.00

If there is audio visual equipment that you require, which is not listed above, our Meetings Coordinator would be happy to assist you in arranging your special requirements.

Above prices are based on an 8 hour period and are subject to applicable HST.



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MEETINGS A LA CARTE

Muffins	\$1.25 or \$12.95 per dozen
Danish Pastries	\$1.95
Freshly Baked Croissants	\$1.75
Oatcakes	\$1.25 or \$12.95 per dozen
Assorted Whole Fruit	\$1.50
Assorted Sweets	\$1.75
Freshly Baked Cookies	\$1.25 or \$12.95 per dozen
Vegetable Plate with Dip	\$1.75
Fruit Plate with a Yogurt Dip	\$4.95
Cheese and Cracker Plate	\$3.25
Coffee or Tea	\$1.35 or \$12.00 per Pot
Chilled Juice, by the Bottle	\$1.75
Assorted Soft Drinks	\$1.75
Bottled Water	\$1.85
Perrier Water	\$2.25
Milk	\$1.85



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Breakfast

Continental Riser:

\$7.95 per person

Basket of Muffins and Croissants
served with a variety of preserves and butter

Assorted Chilled Juices and Yogurt

Fresh Coffee and Tea

Executive Continental:

\$9.95 per person

Yogurt and Granola

Piping Hot Flavoured Oatmeal

Basket of Muffins, Croissants, Danishes and Multi-grain Breads
served with a variety of preserves and butter

Fresh Fruit Salad

Assorted Chilled Juices

Fresh Coffee, Domestic and Imported Teas

Hot & Hearty Breakfast Buffet:

\$12.95 per person

Fluffy Scrambled Eggs with Breakfast Sausage and Crisp Bacon

Home Fried Potatoes

Fresh Fruit Salad and Yogurt

Basket of Muffins, Croissants and Danishes

Assorted Breads served with a variety of preserves and butter

Assorted Chilled Juices

Fresh Coffee, Domestic and Imported Teas



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Breaks

Warm Up Break:

\$3.95 per person

Basket of Muffins

Fresh Coffee and Tea

Morning Refresher Break:

\$6.95 per person

Basket of Muffins and Scones

Fresh Fruit Tray

Assorted Chilled Juices

Fresh Coffee and Tea

Afternoon Refresher Break:

\$6.95 per person

Tray of Freshly Baked Cookies

Tray of Vegetables and Dip or Imported Cheeses and Crackers

Assorted Soft Drinks and Bottled Water

Fresh Coffee and Tea

Suite Surprise Break:

\$7.95 per person

Allow us the opportunity to WOW you with one of our Chef's Creative Afternoon Break ideas.

Sure to satisfy everyone's taste buds.



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Lunch Selections

Board Room Lunch:

\$10.95 per person

Soup of the Day

Selection of Tea Sandwiches

Array of Cookies and Sweets

Tea and Coffee

Executive Board Room Lunch:

\$12.95 per person

Soup of the Day

An Assortment of Gourmet Deli Sandwiches and Wraps

Fresh Fruit and Vegetable Tray

Array of Cookies and Sweets

Tea and Coffee

Hot and Hearty Lunch Buffet Selections:

\$13.95 per person

Soup of the Day or Selected Salad

Choice of One of the Following Entrée Selections:

- Lasagna with Garlic Bread
- Sheppard's Pie with Seasoned Vegetables
- Ham and Scalloped Potatoes with Seasoned Vegetables
- Beef Stroganoff with choice of Rice or Pasta
- Chicken Stir Fry with Steamed Rice

Array of Chef-Selected Sweets, Cakes and Pies

Assortment of Cold Beverages

Tea and Coffee



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Catered Buffets - Entrée Selections

Bronze Selections:

Choice of Two of the Following Selections

\$18.95 per person
Minimum of 20 People

- Almond Crusted Haddock Fillet
with a white wine and fresh chive sauce and seasonal vegetables
- Grilled Breast of Chicken
with a wild mushroom and peppercorn cream sauce and seasonal vegetables
- Marinated & Sauteed Beef Tips
in a rich brandy and sour cream sauce and seasonal vegetables
- Chicken and Pork Schnitzel
with a fresh lemon and caper sauce and seasonal vegetables

Silver Selections:

Choice of Two of the Following Selections

\$24.95 per person
Minimum of 20 People

- Oven Roasted Salmon Dames
with a pear and mango hollandaise sauce and seasonal vegetables
- Dijon Crusted Roasted Pork Loin
with a caramelized apple calvados demi-glace and seasonal vegetables
- Parmesan Chicken Breast
with a slow roasted tomato and fennel sauce and seasonal vegetables
- Chef Carved Roast Turkey
with stuffing and fresh thyme gravy and seasonal vegetables

Gold Selections:

Choice of One of the Bronze or Silver Selections Along with...

\$29.95 per person
Minimum of 25 People

Tender Chef-Carved Prime Rib



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Catered Buffets Selections

Basket of Assorted Baked Breads

Chef's Soup du Jour

Tray of Selected Cheeses, Seasonal Fruit and Fresh Vegetables

Appetizer Selections:

Choice of Two of the Following Selections

- Baby Spinach Salad
- Mixed Mesclum Salad
- Caeser Salad
- Baby Red Potato Salad
- Cambridge Pasta Salad

Side Selections to Accompany your Entrees:

Choice of Two of the Following Selections

- Oven Roasted Tri-Coloured Potatoes
- Scallop Potatoes
- Garlic Mashed Potatoes
- Steamed Baby Red Potatoes
- Rice Pilaff
- Green Onion Risotto
- Cambridge Mosaic Mashed Potatoes

Suite Conclusions:

Assorted Sweets, Cakes and Pies

Coffee and Tea



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Plated Selections

Appetizer Selections:

Choice of One of the Following Selections

- Grilled Pineapple & Grape Mesclum Salad
Grilled pineapple topped with Mesclum mix, grapes, cherry tomatoes and toasted almonds, served with an ice wine and fresh thyme vinaigrette
- Smoked Salmon & Champagne Turnips
Trio of baby potato pancakes with smoked salmon, cracked black pepper cream cheese and champagne turnips
- Brie & Feta Phyllo Bundle
Trio of fine brie & feta wrapped in a flaky phyllo pastry with tomato bruschetta and a roasted red pepper sauce
- Pan Seared Scallops
with an apple emulsion vinaigrette, diced apples and braised leeks
- Caesar Salad
with shaved parmesan, house smoked bacon, focassia croutons with a creamy garlic Caesar dressing
- Warm Spinach Salad
baby leaves of spinach, marinated portabella mushrooms, red onion, cherry tomato, Swiss cheese and an ice wine and thyme vinaigrette

Side Selections to Accompany your Entrees:

Choice of One of the Following Selections

- Garlic Mashed Potatoes
- Steamed Baby-Red Potatoes
- Rice Pilaf
- Butternut Squash Risotto
- Scallop Potatoes



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Plated Selections

Entrée Selections:

Minimum 20 people

Choice of One of the Following Selections

- House Smoked Salmon Fillet
with a fresh peppercorn tomato jam and seasonal vegetables \$26.95 per person
- Stuffed Breast of Chicken
stuffed with button mushrooms, camembert cheese, a rosemary
roasted red pepper sauce and served with seasonal vegetables \$24.95 per person
- Smothered Grilled Striploin
crowned with sauteed button mushrooms, red onions, peppers,
three cheeses, Jack Daniel demi-glace. Served Medium. \$28.95 per person
- Trio of Pork Tenderloin Tornadoes
with a caramelized shallot & fig ragout sauce. Served Medium. \$26.95 per person

Suite Conclusions:

Choice of One of the Following Selections

- Creme Caramel
caramelized sugar, vanilla egg custard, slow baked to perfection
with whipped cream and toasted almonds
- New York Cheesecake
with a golden graham crust, whipped cream, toasted almonds
and a raspberry sauce
- Grand Marnier Marinated Strawberry Shortcake
Grand Marnier marinated strawberries, fresh whipped cream,
house-made tea-biscuits finished with a raspberry sauce and fresh mint
- Chocolate & Raspberry Stuffed Crepes
stuffed with chocolate & raspberry mousse, fresh whipped cream,
white & dark chocolate chips and a brandy caramel sauce

Coffee and Tea



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Reception Selections

Hot Hor d'oeuvres:

	Per dozen
• Succulent Bacon Wrapped Scallops	\$22.00
• Panko Breaded Shrimp with Cajun Tartar Sauce	\$20.00
• Atlantic Crab-Stuffed Mushroom Caps	\$15.00
• Chicken or Beef Satays with Thai Sauce	\$14.00
• Italian Style Meatballs	\$14.00
• Chicken Wings with Barbeque or Honey Garlic Sauce	\$14.00
• Breaded Chicken Fillets	\$14.00
• Baked Feta with a Walnut Maple Sauce	\$14.00
• Spinach & Feta in a Phyllo Pastry	\$15.00
• Assorted Varieties of Mini Quiche	\$12.00
• Mini Spring Rolls with Plum Sauce	\$11.00
• Camembert Phyllo Bundles with a Pear and Mango Sauce	\$14.00

Cold Hor d'oeuvres:

	Per dozen
• Baby Potato Pancakes with Smoked Salmon and Champagne Turnip	\$20.00
• Black Tiger Jumbo Shrimp with Cocktail Sauce	\$20.00
• Crab Stuffed Cherry Tomatoes	\$12.00
• Tomato Bruschetta Crostinis	\$11.00
• Grilled Vegetable and Artichoke on a Garlic Toast Round	\$11.00

Presentation Trays:

Each serves approximately 25 persons

	Per Tray
• A presentation of fresh fruit, local and imported cheeses and crackers	\$95.00
• Crudités of fresh vegetables and dips	\$40.00
• Side of Smoked Atlantic Salmon with a fresh herb cream cheese	\$120.00
• Platter of Assorted Deli Meats, Tuna and Egg Salad, Cheeses, served with Condiments and Fresh Rolls	\$95.00
• Trio of Spreads with House-made chips, sun dried tomato salsa, white wine humus and artichoke and spinach dips	\$40.00
• Assorted Open Faced Sandwiches with Smoked Salmon, Roast Beef, Turkey, Ham and Cold Water Shrimp	\$40.00
• Chef-Manned Saute Station	

Please contact our catering department for details.



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